

## **SRA Transparency Rules**

#### **Basis of Fees**

We typically charge on a fixed fee basis for advice and assistance in relation to UK immigration applications. Should you prefer that we conduct work on hourly rate basis, please inform us.

Our fixed fee is quoted based on the following factors:

- You provide the documents and information we request in a timely manner;
- We have at least 96 hours to prepare an application from receipt of full information/documents requested by us;
- You are content for the application to be processed in standard UK Visas & Immigration time frames;
- No unforeseen complications, conflicts or emergencies arise;
- The value of the actual time we spend on the matter does not exceed our estimate; and
- You provide us with the necessary details and/or information and that it is all true and accurate to the best of your knowledge.

For cases to which all of the above factors apply, then the costs for our professional fee are likely to be in the region of our typical fee quotes outlined below.

If the matter becomes more complicated, urgent or time consuming than we originally anticipated and/or further representations are necessary once the application has ben filed, for example further documentation is required or the application needs to be expedited, we reserve the right to charge further and in addition to the agreed fixed fee. We will inform you in advance where actual fees will exceed our agreed fixed fee.

Our full hourly rates are outlined as follows:

Director/Partner: £660

Associate: £450Assistant: £390

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## **Typical Fee Quotes**

Please see typical fee quotes in relation to our main categories of work outlined below:

## <u>Tier 1 (Investor) – extension and Settling in the UK</u>

Professional Fee	(Excluding	VAT	and	£12,000 - £15,000
Disbursements)				
- VAT @ 20%				£2,400 - £3,000

## <u>Tier 1 (Entrepreneur) – extension and Settling in the UK</u>

Professional Fee	(Excluding	VAT	and	£12,000 - £15,000
Disbursements)				
- VAT @ 20%				£2,400 - £3,000

## <u>Innovator – single application</u>

Professional Fee	(Excluding	VAT	and	£12,000 - £15,000
Disbursements)				
- VAT @20%				£2,400 - £3,000

### Representative of an Overseas Business – extension and Settling in the UK

Professional Fee	(Excluding	VAT	and	£12,000 - £15,000
Disbursements)				
- VAT @ 20%				£2,400 - £3,000

### Skilled Worker Sponsor Licence

Professional Fee	(Excluding	VAT	and	£3,000 - £5,000
Disbursements)				
- VAT @ 20%				£600 - £1,000

# Skilled Worker Visa in-country

Professional Disbursements	Fee s)	(Excluding	VAT	and	£1,500 - £2,500
- VAT @ 20°	%				£300 - £500

### Skilled Worker Visa out-of-country

Professional Fee	(Excluding	VAT	and	£2,500 - £3,500
Disbursements)				
- VAT @ 20%				£500 - £700

## Temporary Work visa

Professional Fee	(Excluding	VAT	and	£2,500 - £3,000
Disbursements)				
- VAT @ 20%				£500 - £600

## Global Talent Visa

Professional Fee	(Excluding	VAT	and	£6,000 - £7,000
Disbursements)				
- VAT @ 20%				£1,200 - £1,400

# Global Business Mobility (Senior or Specialist Worker)

Professional Fee	(Excluding	VAT	and	£2,500 - £3,000
Disbursements)				
- VAT @ 20%				£500 - £600

## **Graduate and Student Visas**

Professional Fee	(Excluding	VAT	and	£1,500 - £2,000
Disbursements)				
- VAT @ 20%				£300 - £400

## Health and Care Worker Visa

Professional F	ee	(Excluding	VAT	and	£1,500 - £2,000
Disbursements)					
- VAT @ 20%					£300 - £400

# Overseas Domestic Worker Visa

Professional Fee Disbursements)	(Excluding	VAT	and	£2,500 - £5,500
- VAT @ 20%				£500 - £1,100

# Settling in the UK under the Long Residence Route

Professional Disbursements	Fee s)	(Excluding	VAT	and	£2,800 - £3,000
- VAT @ 20°	%				£560 - £600

# Returning Resident Visa

Professional Fee	(Excluding	VAT	and	£3,000 - £6,000
Disbursements)				
- VAT @ 20%				£600 - £1,200

### Adult Dependant Relative Visa

Professional Fee	(Excluding	VAT	and	£8,000 - £10,000
Disbursements)				
- VAT @ 20%				£1,600 - £2,000

### British National (Overseas) Visa

Professional Fee Disbursements)	(Excluding	VAT	and	£2,000 - £5,000
- VAT @ 20%		<u> </u>	<u> </u>	£400 - £1,000

### Visit Visa

Professional Fee	(Excluding	VAT	and	£1,500 - £2,500
Disbursements)				
- VAT @ 20%				£300 - £500

## Applications under the EU Settlement Scheme (Settled and Pre-Settled Status)

Professional Fee	(Excluding	VAT	and	£3,000 - £5,000
Disbursements)				
- VAT @ 20%				£600 - £1,000

### Visas to join family in the UK

Professional Fee	(Excluding	VAT	and	£3,000 - £5,000
Disbursements)				
- VAT @ 20%				£600 - £1,000

### Parent of Child Student Visa

Professional Fee	(Excluding	VAT	and	£2,500 - £3,000
Disbursements)				
- VAT @ 20%				£500 - £600

## Applications to become a British Citizen

Ī	Professional Fee	(Excluding	VAT	and	£3,000 - £5,000
	Disbursements)				
	- VAT @ 20%				£600 - £1,000

### British passport applications

Professional Fee Disbursements)	(Excluding	VAT	and	£800 - £1,000
- VAT @ 20%				£160 - £200

### Appeals / Administrative Review Applications

Ī	Professional Fee	(Excluding	VAT	and	£6000 - £10,000
	Disbursements)				
ĺ	- VAT @ 20%				£1,200 - £2,000

I. Our fee for immigration work is charged on a fixed rate basis (fixed fee).

II. The fixed fees quoted above are approximate, based on average prices. The actual fee quote given may be lower or higher and will be influenced by factors such but not limited to the complexity of your application, the amount of supporting evidence that we need to consider, which language(s) you speak, the urgency of your application and whether you are applying with other dependants. If you are able to provide sufficient evidence

at our first meeting and clearly meet the applicable Immigration Rules, the cost is likely to be at the lower end of this range.

III. Should you prefer that we conduct work on hourly rate basis, please inform us.

IV. If you are based in the UK, VAT will be charged at 20%. If you are based out of the UK, VAT will not normally be applicable, subject to us receiving satisfactory evidence that you are a non-UK resident. We will confirm whether VAT (at a rate of 20%) is payable when you instruct us and we can work out if VAT is properly chargeable.

V. Disbursements will be outlined in our Client Care Letter as it will vary in accordance with each application. Any UKVI fees for making the application will need to be paid directly to the Home Office as part of the application process. The Home Office fees can be found by clicking the link below. VAT is not applicable. <a href="https://www.gov.uk/government/publications/visa-regulations-revised-table/home-office-immigration-and-nationality-fees-4-october-2023">https://www.gov.uk/government/publications/visa-regulations-revised-table/home-office-immigration-and-nationality-fees-4-october-2023</a>

VI. In the event the matter is complex, we may charge a success fee.

#### Service information

Our Client Care Letter will set out when our fees are due, disbursements and when you will have to pay UK Visas & Immigration fees. Disbursements are costs related to your matter that are payable to third parties, such as visa fees.

#### Fees included/not included

Our typical fee quotes include the following non-exhaustive list of work:

- Conducting an initial eligibility assessment on your circumstances and advising on the most appropriate application for you to make;
- Providing advice on the requirements of the Immigration Rules and whether you meet the criteria.
- If you do not fulfil certain criteria, whether this can be overcome and how.
- Helping collect, assess, prepare and submit documents and representations for your visa application;
- Where necessary, helping you obtain further evidence required for your application
- Completing and submitting visa applications on your behalf;
- Arranging for visa appointments;
- Helping prepare and advise on Home Office visa interviews at the appropriate time;
- Communicating with the Home Office on your behalf regarding your application;
- Updating on relevant, recent changes in the UK Immigration Rules and providing professional advice as to their consequences; and
- Providing advice about the outcome of your application and any further steps you need to take.

Our typical fee quotes do not include the following disbursements:

- Any <u>Home Office fees</u> for making the application;
- Visa application centre fees;
- Test booking fees, such as for approved English language and Life in the UK tests;
- Advice and assistance in relation to any appeals of refusal decisions for your application; and
- Third-party fees such as translations, counsel, specialist messenger or courier services. Please note Third-party fees may attract VAT charged at 20% depending on where you live and what immigration permission you have. We will confirm whether VAT (at a rate of 20%) is payable for Third-party fees when required and we can work out if VAT is properly chargeable.

### Stages of an application

- Initial consultation and eligibility assessment;
- Client Care Letter;
- Collation of supporting documents;
- Review and assessment of supporting documents and providing feedback;
- Draft online application form;
- Finalise application form, cover letter and supporting documents for your application;
- Create an application bundle;
- Submit the application online;
- Attending Visa appointments;
- Monitor the application outcome;
- Advising on the outcome of the application.

#### **Timescales**

Please see estimated preparation times for the following types of visa applications below, an estimated time will also be provided in our Client Care letter:

- Tier 1 (Investor): 2-3 months
- Tier 1 (Entrepreneur): 3-4 months
- Innovator: 3-4 months
- Representative of an Overseas Business: 3-4 months
- Skilled Worker Sponsor Licence: 1-2 months
- Skilled Worker in-county: 2-3 weeks
- Skilled Worker out-of-country: 1-2 months
- EEA Settlement Scheme: 2-3 weeks
- Family Member: 1-2 months
- British citizenship: 1-2 months

Generally, a typical application will be prepared by us within 1 -4 months of receiving the information required, but we will let you know at the earliest opportunity if it is likely to take longer

than this. Please note the estimated time is likely to vary and we can provide a more accurate estimate once we have more information about your specific case.

Please note that once a visa application has been submitted, we cannot guarantee the processing time of the application as this is within the control of UK Visas & Immigration. You may check the current visa processing times through the following link: <a href="https://www.gov.uk/government/collections/visa-processing-times">https://www.gov.uk/government/collections/visa-processing-times</a>